

CHARITABLE DONATIONS POLICY

Columbia Valley Community Health is committed to supporting causes that improve the quality of life for the residents of Chelan and Douglas County. CVCH frequently makes donations to local schools, civic groups, and church groups in the communities it serves.

All parties requesting financial support from CVCH must complete a Charitable Donation Request form. The completed form should fully explain the nature of the contribution being sought and include all requested documentation. The Charitable Donation Request form is available at each CVCH location and at www.cvch.org. All required documentation should be submitted to CVCH following the directions provided below.

Contributions Policy

- The organization must also be a 501(c)(3) or non-profit organization.
- Requests should be submitted at least 45 days prior to the event to give proper time to evaluate the request.
- Complete proposals include a description of the organization.
- Nonprofit organizations should submit their tax-exempt letters from the Internal Revenue Service with their contribution requests.
- Complete proposals will be considered monthly.
- Incomplete proposals or those with deadlines less than 45 days of submission may not be considered.

Preferential consideration is generally given to requests where the following apply:

- The recipient is a local community organization.
- Money donated will be spent in Douglas or Chelan County.
- Money donated will directly benefit the residents of Douglas or Chelan County.
- Money donated will benefit a significant group of people (as opposed to a single person).

Due to the volume of donation requests, CVCH does not make charitable donations to for-profit organizations at this time.

In order to accommodate contribution requests, CVCH may choose to donate promotional items that could be used by the requesting party.

Completed Charitable Donation Request applications and supporting documentation must be submitted by mail to the following address:

Columbia Valley Community Health
Attn: Charitable Donations Committee/ Marketing
600 Orondo Ave.
Wenatchee, WA 98801